



IMMACULATE HEART OF MARY

MINUTES

MEETING OF THE IMMACULATE HEART OF MARY SCHOOL COMMISSION

March 10, 2026 | 5:30p.m. | IHM Bosco Center

Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.

Roll Call:

Administration

- Chris Kolakovich
- Kyle Burkholder

2024-2027 Elected Members

- Laura Heape, Secretary
- Ben Nicol, President
- Sarah Sullivan

2023-2026 Elected Members

- Flo Barnes
- David Gilley
- Gabrielle Neal

2025-2028 Elected Members

- Kyle LeClere
- Melissa Iannucci
- Darcey Palmer-Shultz

Parish Council Representative & Senior Advisor

- Patrick Rodgers

PTO Representatives

- Megan Trulock
- Courtney Reinkemeyer

Finance Commission Representative

- Jean Patterson

I. CALL TO ORDER

- a. The meeting was called to order at 5:33 PM and the School Commission prayer was read.

II. APPROVAL OF CONSENT AGENDA ITEMS.

- a. The minutes from the February 2026 meeting were presented for discussion. David Gilley motioned that the minutes be approved. Melissa Iannucci seconded the motion. A vote was taken, and the motion passed unanimously.

III. ADMINISTRATORS REPORT.

- a. Chris Kolakovich provided an update on Lenten activities taking place in the school over the next 4 weeks. Other notable events: 2nd grade IRead taking place the week of March 9, 3rd quarter ends on March 13th and report cards will be sent home on March 30th, Instructional Audit (part of Project Maji) will take place March 17th.

IV. LIAISON REPORTS.

- a. Family Life & Faith Formation. Laura Heape provided a report of current events.
- b. Facilities Committee. No Report.
- c. Finance Commission. Jean Patterson provided a review of the January Financial report and an overview of large expenses expected this fiscal year.
- d. Parish Council. Patrick Rodgers provided a summary of current PC objectives.
- e. Parent Teacher Organization. Megan Trulock provided an update on PTOs current initiatives and events.



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V. COMMITTEE REPORTS/NEW BUSINESS.

- a. Policy/Bylaws & Finance (LeClere, Palmer-Shultz, Patterson, Rogers)
 - i. Two potential changes to update language in the School Commission Bylaws were proposed by Kyle LeClere. Darcey Palmer-Shultz moved to approve the proposed amendments. Sarah Sullivan seconded. A vote was taken, and the motion passed unanimously.
 - ii. Kyle LeClere presented several proposed amendments to School Commission Policies. Discussion followed. David Gilley moved to approve the proposed amendments. Melissa Iannucci seconded the motion. A vote was taken and the motion passed unanimously.
 - iii. Darcey Palmer-Shultz provided an update on the timeline for annual school budget review. The proposed budget will be shared via email 2 weeks prior to the April meeting. Then Anna Harvey will be present at the April meeting to review the proposed budget and answer any questions.
 - 1. Chris Kolakovich reviewed proposed budget initiatives that will impact the 2026-2027 budget if approved. Discussion followed and Chris answered questions from the Commission.
- b. Marketing, Communications & Technology (Barnes, Gilley, Sullivan)
 - i. Sarah Sullivan provided an update on the preparedness of IHM graduates for High School from the POV of current Cathedral (and former Brebeuf) counsellor (and former IHM parent).
 - 1. Sarah proposed surveying former IHM graduates currently enrolled in High School to gather feedback on preparedness for High School from their POV.
 - ii. Flo Barnes provided an update on the 2026 annual parent survey. Proposed changes to questions were reviewed and discussed and the Commission agreed on a final set of questions. The survey will be sent to families in April and results will be shared with SC during the May meeting.

VI. ADJOURNMENT.

- a. David Gilley made a motion that the meeting be adjourned. Flo Barnes seconded the motion and the meeting adjourned at 7:03 PM.