

IHM School Commission Meeting Agenda



Immaculate Heart of Mary
Catholic Grade School
Indianapolis, Indiana

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|--|---|---|
| <input type="checkbox"/> Chris Kolakovich | <input checked="" type="checkbox"/> Jenn Herrmann | <input checked="" type="checkbox"/> Gabrielle Neal |
| <input checked="" type="checkbox"/> Kyle Burkholder | <input checked="" type="checkbox"/> Matt Lord | <input type="checkbox"/> Betsy Jeatran |
| <input checked="" type="checkbox"/> Emily Campbell | <input checked="" type="checkbox"/> Frank Otte | <input type="checkbox"/> Stephanie Allen PTO |
| <input checked="" type="checkbox"/> Jennifer Cvar | <input checked="" type="checkbox"/> Flo Barnes | <input type="checkbox"/> Alissa Cohoat PTO |
| <input checked="" type="checkbox"/> Krista Roseberry | <input checked="" type="checkbox"/> David Gilley | <input checked="" type="checkbox"/> Mike Wessel Finance |
| | | <input type="checkbox"/> Cindy Harkness Parish Council |

Tuesday, January 16 2024

BOSCO CENTER (REVISED)

5:30 pm (REVISED)

IHM Mission Statement - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

Prayer: *Lord Jesus Christ, we have come together in Your name to work for the good of our school, Immaculate Heart of Mary. Surround us with Your invisible presence and pour Your spirit upon us. Make us use Your gifts in a spirit of trust, love and understanding, so that the children of IHM may experience an abundance of light, compassion, and peace. Let harmony reign among us, and let us keep our eyes ever fixed upon You. Amen.*

1. Opening Prayer

2. Old Business - Approval of Minutes from November Meeting (December meeting was cancelled)-
Approved

3. New Business

a. Administrator Report – Chris Kolakovich/Kyle Burkholder

- Upcoming Events – Disability Awareness Week, Catholic Schools Week – *Next week, Joseph Maley Foundation supports disability awareness week in different grade-level appropriate ways and has curriculum pieces to support teachers throughout the week; As kickoff to Catholic Schools week, an open house is planned on 1/28 as community event to include members of parish, with a full schedule of activities for the celebratory week.*
- Enrollment Update – *50 Kindergarten spots offered today, including 36 siblings of current IHM students. 21 students are on the waitlist this year. Given the extremely high level of interest this year, a very thoughtful and careful process has been used to select enrollment offers, as we regret not to be able to include all active parishioner families at this time.*
- Blue Ribbon School Update – *per email update from Chris in December, we have received new information that we need to wait one more year to reapply.*
- Monthly Safety report – *continued work on reunification plan; security officer contract signed*
- Monthly Technology report – *no update*

b. School Commission Items

- Strategic Plan Action Steps:
 - Communication Goal (quarterly update) – Flo Barnes/Emily Campbell – *As discussed last meeting, this team has gathered a high-level profile of which communication methods each grade level is using (Schoolology, email newsletters, remind app, etc). At this stage, we believe the best timing for sharing this information with parents is at the start of the next school year. In the meantime, Flo/Emily will have the opportunity to join a staff meeting, tentatively March 4th, to present back to staff what we have learned so far (from the staff survey)*

and ask for further input (phase 2) to gather more detail that will be helpful and explanatory to parents – for example: If the grade level teachers requested parent review of Schoology on a weekly basis, what types of information are posted and what things can/should parents be looking for.

- *Competitive Compensation (quarterly update) – Frank Otte – Discussion closed to school commission members*
- *Catholic Identity Goal (quarterly update) – Gabrielle Neal/Krista Roseberry – Engaged with leaders of Service Day to tie-in message of our catholic identity as it relates to service and respect for all.*
- *Added: Community Goal (quarterly update) – Jennifer Cvar/David Gilley – Proposing an annual survey to gather feedback on strength of community and specific initiatives. Also continuing to evaluate opportunity for a shared calendar space that is a one-stop resource for parents; to include activities from school, parish, and relevant archdiocese and community events. This information exists in separate calendars today. Preliminary discussion about where this could be accessed – Schoology? QR code in printed directory?*
- *Mid-year transfer student support – Briefly shared concern about mid-year transfer students not feeling as connected as possible and asked Gabrielle to connect with PTO liaisons to dialog about potential solutions (i.e. Assigned mentor family using Kindergarten process or perhaps by room parents)*
- *Adjusted meeting time for all meetings to 5:30pm – Meetings will transition to 5:30pm in Bosco center for remainder of 2023-24 schoolyear*
- *February meeting: BCHS update*

4. Committee Reports

- a. *PTO – Stephanie Allen/Alissa Cohoat – Updated provided by Gabrielle; detailed notes from PTO chairs included below:*
- *After School Enrichment. Session 3 starts Tuesday Jan 16th and runs through March 6th. They are offering 13 classes. (ie- dance, art, pokemon, card club, Disney club, robotics, piano).*
 - *Disability Awareness. Programming is scheduled for 1/22/2024. Presented by the Joseph Maley Foundation. All grade levels have a specific theme, however the program will be focusing on Four Goals: 1) Build understanding and awareness of people with disabilities 2)Celebrate differences by fostering respect, empathy, and acceptance of all 3) Support educators in cultivating inclusiveness by welcoming all families 4) Provide an enriching and developmentally appropriate environment for students in grades K-8.*
 - *Hot Lunch. 2nd semester registration is currently open. Registration closes Wednesday January 17th.*
 - *Musical. Rehearsals are underway. Rising Stars will join the cast for rehearsals in February. An Art contest is open to all students to promote the show. Forms are due 1/22. Three designs will be selected for the cast t-shirt, promotional poster, and musical program.*
 - *School Supplies. The committee is working with IHM staff over the next 1-2 months to create 2024/2025 school supply lists.*
 - *Uniforms. School Belles has a New Year sale Jan 11-15th. 35% everything/free shipping.*
 - *Staff Appreciation. Continues to provide monthly lunches. Julie Otte and Claire Becker are collaborating with Patty Koors and the Student Lighthouse team to coordinate support for this year's themes (Celebrate community, celebrate students, celebrate nation, celebrate vocations, and celebrate staff). PTO Hospitality is providing ice cream treats for students and staff on Tuesday during Catholic Schools Week.*

- *DC Fundraising. PTO is sponsoring 1-2 tables at Trivia Night for staff who would like to attend the event.*

- b. **Finance Report – Mike Wessel –** *November financials shared with meeting agenda. December will be coming soon – forecast firms up starting in December; looks positive thus far.*
 - a. **Father Bob Endowment -** *These funds will be deposited with The Catholic Foundation and they will manage the investment for us. As with other endowments, the intent is to keep the principal balance in place and only use the investment earnings. There is an annual distribution of earnings to the parish and Fr. Bob has requested that these funds be used to support parish operations, which is likely to include equal-parts distributions to parish and school. An eblast and bulletin communication will be going out soon indicating how to contribute through online giving so the fund continues to grow.*

- c. **Parish Council – Frank Otte/Cindy Harkness –** *no update*

- d. **Facilities – David Gilley –** *no update*