

IHM Parish Council Minutes
September 20, 2022
Start Time: 7:05 PM

Present were: John Bannister, John Borgo, John Creamer, Jim Elias, Father Bob, Emily Campbell, Toni Sander, Emily Bannister, George Snyder, Cindy Harkness, Anna Harvey

Opened meeting with prayer by Emily Bannister

Minutes of previous meeting were approved following a motion by Toni Sander, seconded by John Borgo and George Snyder. Passed unanimously.

A. School Update – Chris Kolakovich

- a. Chris Kolakovich provided the school update via email prior to the meeting.
- b. Emily Campbell reported the School Commission is focused on the strategic plan for the school. It involves quite a bit of input. After the first of the year they will roll out surveys for input from the larger school community. Emily Campbell also reported the School Commission is planning the Spirit of IHM dinner for January 2023.

B. Objectives for 2022-2023 Year

a. School Enrollment

- i. Anna Harvey reported the Parish has hired a new person to work on social media platforms as the Faith Formation and Liturgical Ministries Assistant. Another part time hire will be helping with clerical items in the Parish office as well. The goal is for the Bulletin to match what is also on all three social media platforms for the Parish.
- ii. Anna Harvey reported the Parish office is meeting with the marketing committee to talk about how to approach a table at Oktoberfest during their staff meeting on Friday. She will reach out for volunteers after the meeting if necessary.

b. Mass Attendance

- i. Anna Harvey mentioned it is difficult for ushers to do attendance counts because the number of ushers is typically low. George Snyder suggested issuing an email blast for new ushers and announce a training session to help increase the number of ushers the Parish has.

C. State of the Parish Update at Mass

- a. Father Bob suggested the Arch Diocesan Annual Appeal should be included with the State of the Parish update.
- b. Jim Elias suggested using the Annual Report for the Parish as a template for what to speak about. Jim Elias will send a draft of the Annual Report to the Parish Council for review. Members of the Parish Council are to report changes back to Jim by October 3 and the Parish Council will decide on a final draft at the October meeting.
- c. The Parish Council agreed the target date for the State of the Parish Update at Mass is the weekend of November 5 and 6.

D. Finance Report – Jim Elias and Anna Harvey

- a. Jim Elias and Anna Harvey presented the financial report. The Finance Commission met on Monday and approved the financial statements through August 31, 2022. There were no material variances to budget or other significant items to note. Jim noted the Annual Report will be posted online in the next few days.
- b. The Parish Council have appointed the following officers for the upcoming year:

- i. Fr. Bob – President of the LLC
 - ii. Jim Elias – Treasurer of the LLC
 - iii. John Bannister – Secretary of the LLC
 - c. Approval of Annual Financial Report were reviewed by the president of the Parish Council and have been signed by John Bannister, Jim Elias, and Fr. Bob.
 - d. All members of the Parish Council have completed the Conflict of Interest survey as of September 20, 2022.
 - e. All contracts have been reviewed and executed by Fr. Bob.
- E. Director of Religious Education Update – Ute Eble
 - a. Ute Eble reported all programs have started and the enrollment numbers across the board are up this year. Sunday Family Faith has 81 kids, up from 65 last year. RCIA has 12 participants, up from 5 last year. Bible study has 11 participants.
 - b. Ute Eble also reported the Walking with Purpose Women’s Group has started.