IHM School Commission Meeting Agenda

IHM Mission Statement - Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.

IHM Strategic Vision - At Immaculate Heart of Mary School, we “R” respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students’ emotional and spiritual well-being.

1. Opening Prayer – meeting convened at 6:33

2. Old Business
   a. Approval of Minutes from November Meeting – Following the correction of one minor item sp motion, KR second. No opposition

3. New Business
   a. Administrator report – Ronda Swartz
      1. COVID Update/Mask Policy – We will go mask optional January 19th, but this remains a fluid situation
      2. 2022-23 Enrollment – Open enrollment will come soon. We are testing it, and it probably will be open through the end of January. It is the FACTS system.
      3. Pre-K at IHM – There is planning discussion for a pre-k for kids that just missed the cutoff. This will be a full day program with aftercare offered. There will be more to come in January. It remains to be seen whether Wee Warriors would return.
      4. Transfer Student Policy – We typically do not take mid-year transfers, especially from the North Deanery. However, this policy is evaluated on a case by case basis, and sometimes exceptions are made. There are rarely exceptions to this policy for 8th grade transfers
      5. 2022-23 Budgeting – This process will begin in January but won’t get busy until February/March
   b. SC items – Amy Martin
      1. 75th Anniversary Mass – December 8th – Mass is at 6pm with a reception to follow. All School Commission members are encouraged to attend.
      2. Marketing - We have decided to pull the School Commission zoom call for January. We might send an additional communication out to the Baptism list with all of the open house dates.
         i. Social Media Changes – Social media updates are going well. We will explore getting Shelly some assistance with these.
         ii. Website Updates – We will get the website current with the open house information. Karen and Julie added an “apply here” button to the website
         iii. Open Houses – there will be 2 signs at IHM with all of the open house dates. We will hand out flyers at nearby daycares. We will do bulletin updates.

4. Committee Reports
   a. PTO – Book fair is going well and is engaging non-school families, too. Kids are getting a 75th Anniversary treat. Teachers are getting a holiday staff luncheon on the 15th, and there will be a
brunch for staff with Fr. Bob to celebrate his 50th anniversary. PTO is hoping to approve water bottle fillers and song books for school Mass.

b. Finance Report – Financials were positive for October. Anna has some budgetary concerns at this point. A request was made for a report on Octoberfest and its proceeds.

c. Safety Committee – No meeting is planned for December; the group will convene prior to school returning in January. SchoolPass evaluation and development continues.

d. Athletic Committee – AC is meeting tomorrow so no substantive update

e. Facilities Committee – Phase 1 of the Gathering Space acoustics project has been fully funded and is moving forward. The topic of a new organ is on the committee’s plate, which would be on the altar. Some playground repairs are underway, too, and ideally will be completed over the Christmas break.

f. Family Faith Committee – No additional updates beyond what has been discussed

g. Technology Committee – There will be a meeting in January.

h. Academic Standards – Susan and Jennifer Cvar will meet with the teachers to discuss the plan.

4. **Other business**

a. Executive positions for the 2022-23 school will need to be filled in early 2022. Please consider volunteering for the role of President or Secretary.

There being no further business, the meeting adjourned at 7:13 pm.

Respectfully submitted,

Liz Elias
Secretary