

# IHM School Commission Meeting Agenda



Immaculate Heart of Mary  
Catholic Grade School  
Indianapolis, Indiana

- |                        |                    |  |
|------------------------|--------------------|--|
| x Amy Martin           | x Susan Paz        | <input type="checkbox"/> Ruth Durbin       |
| x Liz Elias            | x Anna Gilley      | x Molly Chavers PTO                        |
| x Ronda Swartz         | x Andy Hazel       | x Myra Mariani PTO                         |
| x Amy Schaffer         | X Emily Campbell   | x Mike Wessel (Finance)                    |
| x Christine DiGiovanni | x Jennifer Cvar    | <input type="checkbox"/> Lisa Wallace (PC) |
| x Jen Kappes           | x Krista Roseberry | <input type="checkbox"/> _____             |

**Monday, December 6, 2021**

**Bosco Center**

**6:30 pm Start**

**IHM Mission Statement** - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

**IHM Strategic Vision** - *At Immaculate Heart of Mary School, we "R" respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students' emotional and spiritual well-being.*

1. **Opening Prayer** – meeting convened at 6:33
2. **Old Business**
  - a. Approval of Minutes from November Meeting – Following the correction of one minor item sp motion, KR second. No opposition
3. **New Business**
  - a. Administrator report – Ronda Swartz
    1. COVID Update/Mask Policy – We will go mask optional January 19<sup>th</sup>, but this remains a fluid situation
    2. 2022-23 Enrollment – Open enrollment will come soon. We are testing it, and it probably will be open through the end of January. It is the FACTS system.
    3. Pre-K at IHM – There is planning discussion for a pre-k for kids that just missed the cutoff. This will be a full day program with aftercare offered. There will be more to come in January. It remains to be seen whether Wee Warriors would return.
    4. Transfer Student Policy – We typically do not take mid-year transfers, especially from the North Deanery. However, this policy is evaluated on a case by case basis, and sometimes exceptions are made. There are rarely exceptions to this policy for 8<sup>th</sup> grade transfers
    5. 2022-23 Budgeting – This process will begin in January but won't get busy until February/March
  - b. SC items – Amy Martin
    1. 75<sup>th</sup> Anniversary Mass – December 8<sup>th</sup> – Mass is at 6pm with a reception to follow. All School Commission members are encouraged to attend.
    2. Marketing - We have decided to pull the School Commission zoom call for January. We might send an additional communication out to the Baptism list with all of the open house dates.
      - i. Social Media Changes – Social media updates are going well. We will explore getting Shelly some assistance with these.
      - ii. Website Updates – We will get the website current with the open house information. Karen and Julie added an "apply here" button to the website
      - iii. Open Houses – there will be 2 signs at IHM with all of the open house dates. We will hand out fliers at nearby daycares. We will do bulletin updates.
4. **Committee Reports**
  - a. PTO – Book fair is going well and is engaging non-school families, too. Kids are getting a 75<sup>th</sup> Anniversary treat. Teachers are getting a holiday staff luncheon on the 15<sup>th</sup>, and there will be a

brunch for staff with Fr. Bob to celebrate his 50<sup>th</sup> anniversary. PTO is hoping to approve water bottler fillers and song books for school Mass.

- b. Finance Report – Financials were positive for October. Anna has some budgetary concerns at this point. A request was made for a report on Oktoberfest and its proceeds.
- c. Safety Committee – No meeting is planned for December; the group will convene prior to school returning in January. SchoolPass evaluation and development continues.
- d. Athletic Committee – AC is meeting tomorrow so no substantive update
- e. Facilities Committee – Phase 1 of the Gathering Space acoustics project has been fully funded and is moving forward. The topic of a new organ is on the committee's plate, which would be on the altar. Some playground repairs are underway, too, and ideally will be completed over the Christmas break.
- f. Family Faith Committee – No additional updates beyond what has been discussed
- g. Technology Committee – There will be a meeting in January.
- h. Academic Standards – Susan and Jennifer Cvar will meet with the teachers to discuss the plan.

#### **4. Other business**

- a. Executive positions for the 2022-23 school will need to be filled in early 2022. Please consider volunteering for the role of President or Secretary.

There being no further business, the meeting adjourned at 7:13 pm.

Respectfully submitted,

Liz Elias  
Secretary