

# IHM School Commission Meeting Agenda



Immaculate Heart of Mary  
Catholic Grade School  
Indianapolis, Indiana

- |                                                    |                                                 |                                                           |
|----------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Claire Becker  | <input checked="" type="checkbox"/> Ed Spahr    | <input type="checkbox"/> Charlotte Farris (PTO)           |
| <input checked="" type="checkbox"/> Sarah Schaffer | <input checked="" type="checkbox"/> Liz Elias   | <input type="checkbox"/> Kathleen Bigelow PTO             |
| <input checked="" type="checkbox"/> Rhonda Swartz  | <input type="checkbox"/> Jen Kappes             | <input checked="" type="checkbox"/> Vernon Back (Finance) |
| <input checked="" type="checkbox"/> Tammy Misinski | <input checked="" type="checkbox"/> Susan Paz   | <input type="checkbox"/> _____                            |
| <input type="checkbox"/>                           | <input checked="" type="checkbox"/> Ruth Durbin | <input type="checkbox"/> _____                            |

**Tuesday, April 6, 2021**

**Via ZOOM:  
6:30 pm Start**

**IHM Mission Statement** - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

**IHM Strategic Vision** - *At Immaculate Heart of Mary School, we "R" respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students' emotional and spiritual well-being.*

## 1. Opening Prayer

## 2. Old Business

- a. Approval of Minutes from March Meeting as submitted – motion by Amy Martin, Second by Ruth Durbin

## 3. New Business

- a. Administrator report – Ronda Swartz
  - a. COVID Update – no new cases to report
  - b. Coffee Talk dates and plans for new families on 4/14, 8:15 am – virtual. Will plan on attendance by SC, PTO, SRO, School nurse, Sport Minister and School Admin
  - c. Enrollment
    - i. Kindergarten – currently at 36, with 15 or so still pending. These families will receive email with current status of enrollment, school information and calendars.
  - d. Budget – Archdiocese guidelines were recently received. Anna Harvey and Mrs. Swartz meeting to finalize pay increases based on Archdiocese scale and programming changes. Likely budget will be for 370-375 students. Largest amount of decrease came from large graduating class. Currently all 54 of current kindergartners are reenrolled as first graders. Ronda will work to forward departing family names to SC to conduct exit interviews.
  - e. School Safety/SRO
    - i. Safety committee – previously stronger liaison relationship with SC. Ronda would like to renew this relationship. Discussed more regular meetings and overall 'curricular' plan to safety procedures and items.
    - ii. Bullying app – introduced to 7/8<sup>th</sup> grade. Feedback from parents indicates need for more information to parents before items like this are introduced.
    - iii. Vaping discussions – grade TBD. Information will be sent to families before discussion with students. Families will be able to opt out.
    - iv. Harpara dashboard for teachers – pilot program in 5/6. Allows dashboard tracking of student technology during school hours.
  - f. 8<sup>th</sup> Grade/graduation – all events are planned including an overnight replacement for DC trip.
  - g. Testing updates – to begin 4/20
  - h. Social Work update – grant application planned once vendors clarified. Catholic Charities may be an approved vendor. Plan to employ SW for 4 days per week with budgeted and grant monies.

- b. SC items – Claire Becker
  - a. Steven Pelych moved out of parish. His position will be filled by appointment by Father Bob.
  - b. Tuition Discount Update – Father Bob did not approve recommended changes to Tuition Discount Plan in light of the lack of clarity surrounding PPP grants as well as general uncertainty with COVID. He welcomed revisiting the issue next year.
  - c. Video update – Marketing video nearly complete
  - d. SC elections – will be held Parish wide in May
- c. Marketing
  - a. Spirit of IHM – virtual fundraiser 4/17
    - i. Award winners have been announced. Videos celebrating their accomplishments will be distributed and they will receive an award and dinner.

#### **4. Committee Reports**

- a. PTO – plans the musical are moving forward and we have started rehearsals, found a small theater to have it in and are happy to be able to offer this theater experience to the 5-8 graders. The show is called “The Radio Show Disaster”.
- b. Finance Report
  - a. February financials continue to show IHM ‘in the green’ – approximately 46K ahead of budget.
- c. Safety Committee – see above
- d. By-Laws – previous recommended amendments await approval
- e. Athletic Committee – no report
- f. Facilities Committee – no report
- g. Family Faith Committee- speaker series to begin on the 1<sup>st</sup> Monday of the month beginning in June
- h. Technology – need liason replacement