

IHM School Commission Meeting Agenda



Immaculate Heart of Mary
Catholic Grade School
Indianapolis, Indiana

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|--------------------------|---------------|---|
| X Claire Becker | X Ed Spahr | X Charlotte Farris (PTO) |
| X Sarah Schaffer | X Liz Elias | <input type="checkbox"/> Kathleen Bigelow PTO |
| X Rhonda Swartz | X Jen Kappes | X Vernon Back (Finance) |
| X Tammy Misinski | X Susan Paz | <input type="checkbox"/> _____ |
| <input type="checkbox"/> | X Ruth Durbin | X Father Bob Sims |

Tuesday, March 2, 2021

Via ZOOM:

6:30 pm Start

IHM Mission Statement - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

IHM Strategic Vision - *At Immaculate Heart of Mary School, we "R" respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students' emotional and spiritual well-being.*

1. Opening Prayer

2. Old Business

- a. Approval of Minutes from February Meeting – Motion by Anna Gilley. Second by Liz Elias.
Approved as written.

3. New Business

- a. Administrator report – Ronda Swartz
 - a. COVID Update
 - i. No current infections
 - ii. Outlook for next year – discussion from recent meeting of Deanery Principals as well as available evidence from SC members indicates likely start of school will be similar to this year including masks and some level of distancing. Discussion was had on the possibility of lunchroom lunches and less strict cohorting. Will continue to evaluate data, make appropriate budgetary considerations. Will need summer meetings like last year to amend plans as the situation merits.
 - b. Coffee Talk – March with Ute Eble (DRE)
 - c. Kindergarten Registration and re-enrollment projections – Kdg registration wrapping up. Current goal of 40. Returning families registered 330 of 340 with ongoing contact with remaining families.
 - d. Budget updates and meeting planned 3/8 with Business office
 - e. State of the School – email sent earlier this week
 - f. Professional Development 2-year plan – Ronda and Tammy are working on the specifics of teacher professional development plan.
 - g. Archdiocese mandating standards based report cards for grades 3 and 4. This is the current process with K-2. Discussion was had over the merits of standards and the determination of 'mastery'. Currently standards are taught so the transition will not be difficult for teachers. Will need to communicate to families this change and how to understand the use of standards.
 - h. SW grant – A grant through EANS (Emergency Assistance for Non-Public Schools), for the expansion of social work services, is being pursued. These grants often require the use of approved 'vendors' which may necessitate a change from Catholic Charities (our current provider of our part-time SW)
- b. SC items – Claire Becker
 - a. Open Houses – zoom open houses were hosted again by SW members for interested families. These were well attended and met with positive response. Will possibly host additional open houses or a registered family open house in person in the spring.

- b. Video update – all videos recorded. Mike is editing.
- c. SC elections – recruitment of candidates. Continue to seek out qualified and interested candidates. Will discuss the process and timeline with parish office.
- c. Marketing
 - a. Spirit of IHM
 - i. Celebration and fundraising will be virtual
 - ii. Candidates for recognition have been selected by the appropriate commissions.
 1. Athletic award – Bryon and Christine Konvolinka – motion by Sarah Schaffer, 2nd Liz Elias, unanimous approval
 2. Parish award –Karen Winterhimer – online unanimous approval
 3. School award – Shelly Shinabarger – motion by Sarah Schaffer, 2nd Liz Elias, unanimous approval

4. Committee Reports

- a. PTO – Budget revisions secondary to decrease in both fundraising and projects. Remaining areas of priority will be Musical or similar production, Disabilities awareness, Cultural Awareness (Legacy gift of culturally diverse library resources) and ongoing Teacher Appreciation
- b. Finance Report
 - a. Tuition discount plan- Revision of the current tuition discount structure was reviewed. Current structure does not have incremental decreases and has not been addressed in 10+years. Revisions would create a discount structure with increasing discounts for each additional child up to 6 children. Additional revisions and discussion will take place after revisions made to current plan.
- c. By-Laws
 - a. Amendment was made in Process for seating of Executive committee. A motion was made by Jen Kappes (2nd by Amy Martin) to recommend to Father Bob Sims for approval of the Amendment of the Bylaws. See attached submission/pending approval.
- d. Safety Committee – Ongoing seasonal drills and preparations. Recent Code Blue (medical) went well and reflects detailed preparation and planning led by our SRO Dino.
- e. Athletic Committee – several open positions on this commission. They committed to support Tuition Assistance.
- f. Facilities Committee – a ‘call out’ was sent to all commissions for requested upgrades or facility needs.
- g. Family Faith Committee – Advent book and following Prayer groups ongoing. Online soup collection for Ash Wednesday. Possible speaker series.