

IHM School Commission Meeting Agenda



Immaculate Heart of Mary
Catholic Grade School
Indianapolis, Indiana

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|--|---|---|
| <input checked="" type="checkbox"/> Claire Becker | <input checked="" type="checkbox"/> Ed Spahr | <input type="checkbox"/> Charlotte Farris (PTO) |
| <input checked="" type="checkbox"/> Sarah Schaffer | <input checked="" type="checkbox"/> Liz Elias | <input checked="" type="checkbox"/> Kathleen Bigelow PTO |
| <input checked="" type="checkbox"/> Rhonda Swartz | <input checked="" type="checkbox"/> Jen Kappes | <input checked="" type="checkbox"/> Vernon Beck (Finance) |
| <input checked="" type="checkbox"/> Tammy Misinski | <input checked="" type="checkbox"/> Susan Paz | <input checked="" type="checkbox"/> Anna Harvey |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Ruth Durbin | <input type="checkbox"/> _____ |

Tuesday, February 3, 2021
Via ZOOM:
6:30 pm Start

IHM Mission Statement - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

IHM Strategic Vision - *At Immaculate Heart of Mary School, we "R" respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students' emotional and spiritual well-being.*

1. Opening Prayer

2. Old Business

- a. Approval of Minutes from January Meeting

3. New Business

- a. Administrator report – Ronda Swartz
 - a. COVID Update – no current positive cases in the school. Recent COVID+ case in sports coach requiring student quarantine. Ongoing communication with MCHD about new issues and changes (antibody testing).
 - b. Open Houses – Additional open houses scheduled for 2/9 and 3/15 – in-person
 - c. Kindergarten Registration – Acceptance letters going out to kindergarten. Re-enrollment ongoing with about 306 of 347 re-enrolled.
 - d. 8th Grade plans –per Ms. Misinski – DC trip cancelled as unsafe. Working with room moms and staff to duplicate or continue all traditions as safe and possible.
 - e. Spring Testing to begin – per Ms. Misinski – NWEA ongoing currently. iREAD and ILEARN to be completed mid-April and May. Since testing was not done last year, the students will be prepped and prepared for these tests.
- b. Budget Overview – Anna Harvey
 - a. Process for budget of next 2021-22 school year reviewed
 - b. Potential changes to multiple student tuition discounts was discussed. This issue was previously discussed and reviewed in June of 2020. Current discounts are not consistent with similar Archdiocese schools and do not apply a consistent increase in discounts as the number of students in a family increases. Pros and cons were discussed. Anna and Finance committee will develop a strategy for potential transition to new model with deference to the impact that may have on family budgets.
- c. SC items – Claire Becker
 - a. Executive Committee seating – A nomination was submitted by Claire Becker for the Executive Committee for the 2021-22 school year: Amy Martin, President and Liz Elias, Secretary. Second by Ed Spahr and approved by unanimous vote.
 - b. Open Houses – virtual open houses scheduled for 2/3.
 - c. Video update – in process

- d. SC elections – recruitment of candidates. All SC members were asked to think of and contact 3 potential SC candidates for upcoming elections. Candidates should be active parishioners.
- d. Marketing
 - a. Virtual Open House 2/3
 - b. Coffee Talks – scheduled for 2/24 and 4/14. Mrs. Swartz asks that the February date be attended by SC and PTO to discuss our roles and provide a source of contact for families – especially when we are not gathering in-person at the school.
 - c. Spirit of IHM
 - i. Process for nominations – email blast and bulletin notification of need for nominations has been sent. Nominations are being received by Claire Becker and will be discussed next meeting.
 - ii. Need to begin moving to virtual platform for this event. Preliminary discussion of strategies to celebrate the award winners and raise funds for Student Assistance Fund.

4. Committee Reports

- a. PTO – Catholic Schools Week currently. Enhanced Teacher Appreciation. Virtual programming to replace such things as Disability Awareness Week is being explored and scheduled.
- b. Finance Report - attached financials
- c. Safety Committee – Reunification plan being completed. Debrief after recent medical emergency at the school has led to calling those Code Blue. Ongoing required drills conducted in modified, socially-distanced manner.
- d. Athletic Committee – January meeting cancelled
- e. Facilities Committee – no report. Need for enhanced snow removal around school was discussed.
- f. Family Faith Committee – Books distributed at Christmas. New Lenten series. Meatless cookbook replacing Lenten Soup Dinner. Ongoing video speakers being explored.
- g. By-Laws
 - a. Process for seating of Exec committee – wording regarding details and timing for seating of Exec Committee was reviewed and will be voted on at March meeting.

Next Meeting March 1, 2021