

# IHM School Commission Meeting Agenda



Immaculate Heart of Mary  
Catholic Grade School  
Indianapolis, Indiana

- |                  |               |   |
|------------------|---------------|---|
| X Claire Becker  | X Ed Spahr    | X Charlotte Farris (PTO)                      |
| X Sarah Schaffer | X Liz Elias   | <input type="checkbox"/> Kathleen Bigelow PTO |
| X Rhonda Swartz  | X Jen Kappes  | X Vernon Beck (Finance)                       |
| X Tammy Misinski | X Susan Paz   | <input type="checkbox"/> _____                |
|                  | X Ruth Durbin | <input type="checkbox"/> _____                |

**Monday, January 11, 2021**  
**Via ZOOM:**  
**6:30 pm Start**

**IHM Mission Statement** - *Immaculate Heart of Mary School provides an exceptional academic experience grounded in making God known, loved, and served.*

**IHM Strategic Vision** - *At Immaculate Heart of Mary School, we "R" respectful, responsible, and reverent, grounded in a Christ-centered, Catholic community that is committed to the highest standards of academic excellence and dedicated to developing students' emotional and spiritual well-being.*

## 1. Opening Prayer

## 2. Old Business

- a. Approval of Minutes from January Meeting

## 3. New Business

- a. Administrator report
  - a. Back to school – IHM returned to in-person school on Tuesday, January 5. Currently there have been no positive cases.
  - b. Open Houses
    - i. December results – good attendance and interest at this in-person, socially distanced open house. Met in church and self-toured kindergarten. Currently 17 kindergarten applications and 11 inquiries.
    - ii. Next date: January 21<sup>st</sup>, 4 pm
    - iii. Open house/enrollment signs
  - c. Registration, new and existing families – Re-enrollment email will be sent this week
  - d. Formal observations of teachers (<3 yr experience) will begin
- b. Claire Becker, SC items
  - a. Open House – virtual via zoom on 2/3 at 9am and 4 pm. SC hosting prospective families.
  - b. Video update – videos have begun!!
  - c. Date changes for February - 2/1 → 2/2 Tuesday
- c. Marketing
  - a. Spirit of IHM –
    - i. Plans continue for virtual or in-person event
    - ii. Process for nominations – blast email as well as notation in bulletin

## 4. Committee Reports

- a. PTO
  - a. Hot lunch has been restarted where it left off without additional registration
  - b. Musical being explored with socially distanced options
  - c. Teacher appreciation continuing with Catholic Schools Week
  - d. Cultural Awareness committee finalizing speaker associated with Black History Month

- b. Finance Report - attached financials
  - a. Currently on target for budget
- c. Safety Committee
  - a. A new Code Blue communication will be created and used for medical emergencies  
Needed to differentiate with Code Red and the anxiety that creates
- d. Athletic Committee – no meeting yet
- e. Facilities Committee – no report
- f. Family Faith Committee – meeting tomorrow. Books distributed at Advent. Ute is developing new ideas with the committee
- g. By-Laws
  - a. Process for seating of Exec committee
    - i. Wording will be clarified and expanded to create more detailed expectations
  - b. Committee calls for 11 voting members = 9 elected members + finance + Sr. Advisor