

**Finance Commission – Meeting Minutes
Immaculate Heart of Mary, Indianapolis, IN
December 14, 2020**

1. Call to Order

The Finance Commission (the “Commission”) of Immaculate Heart of Mary Catholic Church, Indianapolis, IN (“IHM”) was held virtually via video conference at 7:00 PM on December 14, 2020. Commission Chair Jim Elias called the meeting to order and started the meeting with a prayer and said thank you to members Andy Roe and Robert Baldwin for their years of service as they are rolling off the Commission after 2020. Matt Jones was introduced as the new member and he introduced himself and shared his credentials. Participants: Anna Harvey (Business Manager), Nicole Higgins, Matt Jones (new member), Matt Albaugh, Chris Myrvold, Andy Roe & Christine Konvolinka. The minutes from the November Finance Commission meeting were reviewed and approved by the Commission.

2. Review and Approval of Financial Statements

Financial statements for the month ended November 30, 2020 for the School, Parish, PTO, and the Athletic Commission were reviewed and approved by the Commission. Commission liaisons for PTO and Athletic Commission gave Commission updates. Actuals are in-line with expectations for the Parish, School, PTO, and Athletic Commission considering the current school shut down and delay in athletics.

4. Extraordinary Non-Budgeted Expenditures in Excess of \$5,000

No new non-budgeted expenditures in excess of \$5,000 for facilities were discussed.

5. Business Manager Report

Anna Harvey discussed the continued impact of the pandemic on the Parish, School, PTO and Athletic Commission.

6. Chair’s Report

Chairman Elias commented intermittently during the Business Manager Report above and gave updates from the latest Parish Council meeting. The Parish is working on filling open positions, and Parish Council is also working on updating the Strategic Plan for the Parish.

7. Other Business

Future Meeting Schedule – January 19, February 22, March 15, April 19, and May 17.

8. Adjournment

There being no further business brought before the Commission, the meeting was adjourned at 8:03 pm.

Respectfully submitted,

Nicole Higgins,
Secretary