

IHM Parish Council Minutes
August 12, 2020
Start Time: 6:08 PM

Present were: Anna Harvey, Ute Eble, Jim Elias, Erin Lewis, Father Bob, Beth Leonard, James Gilroy, John Creamer, John Bannister, Emily Bannister, Jojo Murphy

Opened meeting with prayer by Emily Bannister

Minutes of previous meeting were approved following a motion by Jojo Murphy, seconded by John Bannister. Passed unanimously.

- A. Father Bob Remarks and COVID-19 Update
 - a. Father Bob reported the school is still in a state of significant flux trying to get everything ready to reopen and meet all requests from parents and teachers.
 - b. Anna Harvey reported the Parish and School have been tracking COVID spending for extra desks, shields, thermometers, masks, etc.
 - c. Dispensation from the Archdiocese is through November 1. The addition of a third mass after Labor Day does not seem necessary at this point.
 - d. John Creamer reported the Fall Fest is tentatively scheduled for October 16, and will have fundraiser mentality where a social distancing format will be maintained.

- B. Beth Leonard provided remarks and an overview of past year

- C. Introduction of new DRE, Ute Eble, and Youth Minister, Sam Glowinski
 - a. Ute will teach RCIA, she is working on Sunday Family Faith Formation. Her goal is to have a high-quality program that will last for the first half of the year
 - b. Sam will be in charge of Confirmation and is considering hybrid instruction.

- D. Election Update – John Creamer
 - a. School commission and Athletic commission have three and two spots respectively to fill.
 - b. John Creamer proposed a virtual election. Putting call out information in the bulletin in September and have the election in October. Erin Lewis will look at the bylaws to see if it is acceptable to hold the election virtually.

- E. Strategic Plan Timeline Update – James Gilroy
 - a. James Gilroy proposed a Parish Council final review of the Strategic Plan in October. Still plan to execute and publish to the Parish the final version in January.
 - b. James Gilroy will comb through the feedback that was provided and will send over a summary to the Strategic Planning Committee.
 - c. Strategic Planning Committee will meet in September to put together a draft to present to the Parish Council. James Gilroy will send out times for the Strategic Planning Committee to meet.

F. Finance Report – Jim Elias

- a. Anna Harvey and Jim Elias presented the Financial Report. The Finance Commission has not yet met this month but preliminary financials for the fiscal year ended June 30, 2020 have been reviewed. The Parish will end the year with a small net operating loss. This is favorable to budget (which included expenditures for HVAC replacement). Stewardship revenue was 3% ahead of budget and the Parish experienced savings in several expense line items. The School finished the year with a small surplus despite expenses incurred and investments made in response to the pandemic. Both Athletics and PTO ended the year very close to break even. Anna reported the Welcome Center project is almost complete and the staff have moved back to their offices. The project has stayed on budget.
- b. Jim Elias asked the Council for input on the Parish Annual Report, specifically events and projects that might be featured in the Report.

F. Council Member Reports from Commissions:

- a. Athletics – Erin Lewis, fall sports are moving forward
- b. Outreach – JoJo Murphy, need volunteers at Boulevard Place and St Vincent de Paul