

IHM Parish Council Minutes

Date: April 22, 2020

Start Time: 7:04 PM

Present were: Father Bob Sims, Anna Harvey, Jim Elias, Ronda Swartz, Emily Bannister, John Bannister, John Creamer, James Gilroy, Beth Leonard, Erin Lewis, JoJo Murphy

Opened meeting with prayer by Erin Lewis

Father Bob would like to thank the Parish Council for their patience and hard work. Question posed by Erin Lewis about continuing the Confirmation candidates continuing to use the program set up by Kyle at the beginning of the year. Anna Harvey will send out an email instructing the Confirmation group to continue the lessons and wait for a new Confirmation date.

Minutes of previous meeting were approved following a motion by John Bannister, seconded by John Creamer.

- A. Update on DRE and Youth Minister Positions
  - a. Anna Harvey will send out the DRE and Youth Minister job descriptions to the Parish Council for review.
  - b. It was the consensus of the Parish Council that Father Bob and the staff continue to pursue candidates for both positions, subject to budget and Archdiocesan factors.
- B. Update from Athletic Commission – Tom Mariani (provided prior to meeting)
- C. Update from Stewardship Commission – Steve Robinson (provided prior to meeting)
- D. Parish Elections
  - a. Beth Leonard reported the elections will be moved to the fall and that she will be asking everyone to stay onboard if they could, allowing for appointed positions to be filled by a phone call from Father Bob.
  - b. John Creamer has been in touch with the chairs of the commissions and committees, and has discussed getting the appointed positions as soon as possible.
  - c. Father Bob will call the persons that each committee suggests be appointed when the time comes.
- E. Welcome Center Update
  - a. Anna Harvey reported status meetings occur every Wednesday with Brock Rosebury, Andy Sahn, Jim Elias, and herself – lots of activity has taken place at this time and the construction is still on track to be completed by mid-Summer.
- F. Finance Report
  - a. Jim Elias reported the Finance Commission met on April 20 and reviewed the March financials, and, more importantly, the projections for the full fiscal year. The projections indicate the Parish will meet its full year budget subject to continuing stewardship by parishioners with the understanding the weekly collection plate will be lower while masses are suspended. The school's projections continued to be slightly favorable to

budget as most revenue has already been received and most expenses have been incurred.

- b. Anna Harvey reported on the 2020-2021 budget. Much of the budget work is complete, but the significant uncertainty of the stay-at-home order is weighing on all budgets. Even if masses are resumed and school is “normal,” there may be significant challenges in our budgets. The Finance Commission plans to present a budget at the May Parish Council meeting for review, but that may not be feasible.

F. Fundraising – Fall Festival

- a. John Creamer reported the first meeting for the Fall Festival planning committee will be the following day.
- b. John Creamer will follow-up with a memo about how the meeting goes and share with the Parish Council.
- c. The Parish Council discussed possibly using the fund-a-need for the parish for 2020 due to COVID-19.

G. Virus Task Force

- a. Anna Harvey suggested putting together a Google Doc that is shared to help address a broader set of circumstances (i.e. Safety (disinfection, social distancing), Communication, Stewardship, CARES Act Expertise, taking care of our elderly, etc.) should we be confronted with something similar to COVID-19 in the future.
- b. If a member of the Parish Council is interested in assisting with this undertaking they can reach out to Anna Harvey directly.

H. Council Member Reports from Commissions:

- a. Faith Formation – Everything has been put on hold for now.
- b. Liturgy – Waiting on directives from Archdiocese, Mike Jansen has made masses go very professionally and seamlessly.
- c. Outreach – Bulldog Place Pantry, St. Vincent De Paul, and the Boulevard Pantry are all in need of donations and have been serving upwards of 1,000 meals each time they are offered to their respective communities.
- d. Technology – Will meet next Tuesday to discuss the next five-year technology plan.

May Meeting: Presentations by Family Life & Faith Formation Commission and Liturgical Committee