

IHM Parish Council Minutes  
March 18, 2020  
Start Time: 7:07 PM

Present were: Beth Leonard, Emily Bannister, Father Bob, Erin Lewis, James Gilroy, John Creamer, Anna Harvey, Ronda Swartz, Jim Elias, Anna Harvey, John Bannister, Jojo Murphy

Opened meeting with a prayer by Emily Bannister

Minutes of previous meeting were approved following a motion by John Bannister, seconded by Erin Lewis

Overview and Update on the Progress of IHM Strategic Planning Committee – James Gilroy

- SWOT discussion, additional threat of inability to meet for mass
- “Nones” – those that do not affiliate themselves with a specific faith, large market that is growing in our community
- When we get to the action items will need to engage the current staff as well as the committees and commissions to get the actions to be a little more specific and measurable over time
- Erin Lewis suggests looking at this as a five-year plan with periodic check-ins at 6- or 9-month increments
- Align on a five-year plan with annual check-ins to be handled by the Pastoral Council, at the three-year mark take a holistic look at the plan to make sure that we have not missed a major goal

PTO Overview and School Commission Overview – Provided by Angie Berg and Sarah Schaffer prior to the meeting for review

School Update – Ronda Swartz

- eLearning since March 13
- Have been using Youtube channels/videos and Zoom calls so that kids are able to still see faces of teachers and administrators
- Considering optional Zoom calls with parents to discuss concerns with administrators when necessary
- Not limited to the number of eLearning days that they can do, but 180 days are needed for accreditation for ILEARN

Beth Leonard suggests a Day of Appreciation when this is behind us to show appreciation for everyone that has led the efforts during this.

Finance Report – Jim Elias

- Jim Elias has reviewed the financials for the parish, school, PTO and athletics for February 2020 (8 months activity) with Anna Harvey. The full fiscal year projections have been updated. At this time there have not been major adjustments made to the projections for the impact of the COVID-19 shutdown. It is likely we will see a reduction in collections income. We may experience expense reductions as programs are cancelled. We will start that assessment soon with Father Bob, Ronda and others. The budget process has started

for all entities, but it is too early to comment on revenue expectations (especially given the shutdown).

Business Manager Report – Anna Harvey

- Financial position – will have to figure out ways to communicate at appropriate times to parishioners how to donate to the church through EFT and credit cards, as the parish will continue to pay hourly employees
- Elections – still shoot for May, John Creamer to lead the election planning, try to get candidates by the end of April, or potentially postpone the elections to the fall possibly
- Budget – due date is June 30

Communication to the Parish for the rest of Lent and beyond

- Communication of operational and housekeeping items through this time – email and a hardcopy letter
- Similar communication to what other parishes in the archdiocese are doing
- Send out a link to what the Archdiocese is doing, different links to different mass options
- Father Bob is willing to record a message, and if he and the Parish Office need help they will reach out to the Parish Council to create a task force

Council Member Reports from Commissions:

- Technology – John Bannister: April 28 meeting scheduled

April 22 Meeting: Presentations by Stewardship and Athletic Commissions, discuss ideas for Fall Festival fundraiser