## **IHM CHECK/REIMBURSEMENT REQUEST**

Note: All check requests require documentation (invoice/receipts) attached

Date of re	quest:	Approved by:		
Remit to: _ (Company/Individual)				
Purpose/li	tems:			
	Amounts	Account # (Office Use)	Department/Ministry	
-				
-				
TOTAL				
Special In	structions:	(ie. Do not mail check, need by "x"	( dota)	
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